



सत्यमेव जयते

भारतीय पुनर्वास परिषद्  
सामाजिक न्याय और अधिकारिता मंत्रालय का एक सांविधिक निकाय  
दिव्यांगजन सशक्तिकरण विभाग  
भारत सरकार

**REHABILITATION COUNCIL OF INDIA**  
A Statutory Body of Ministry of Social Justice and Empowerment  
Department of Empowerment of Persons with Disabilities (Divyangjan)  
Government of India



भारतीय पुनर्वास परिषद्

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13 March, 2021

## CIRCULAR

In order to maintain the uniformity in Academic and Examinations related activities of all Certificate & Diploma Level Courses, NBER an adjunct body of RCI has developed Annual Academic Activity Calendar in consultation with the Director(s) of the National Institutes i.e. AYJNISHD, Mumbai, NIEPMD, Chennai, NIEPVD, Dehradun and ISLRTC, New Delhi for the Academic Session 2020-21. **(Copy Annexed at Annexure-A).**

2. All the Director(s) of the National Institutes and Head(s) of the Training Institutes conducting Certificate and Diploma Level Courses are advised to follow the timelines of all Academic and Examinations related activities as per the Annual Academic Activity Calendar with immediate effect, under intimation to the NBER.

**(Dr. Subodh Kumar)**  
Member Secretary, RCI  
&  
Secretary, NBER

To

- I. All the Director(s), National Institutes
- II. All the Head(s) of Training Institutions/University Departments

**Encl:** As above.

**Copy to:**

- i. The Sr. PPS to the Secretary, DEPwD, Govt. of India & Chairperson, RCI, for information.
- ii. Computer Section.



# National Board of Examination in Rehabilitation (NBER)

(An adjunct Body of Rehabilitation Council of India),


DEPwD, M/oSJ&E, Govt. of India

## Tentative Annual Activity Calendar for Diploma & Certificate level Courses for the Academic Session 2020-21

Sl.No.	Academic Activities	Tentative Time line
1.	<b>Admissions</b> (Admission process to be completed by the RCI)	
	Completion of admission process of Certificate and Diploma Level Courses by the RCI	January 2021
	Orientation to the newly admitted Students about the Course by all RCI's approved Training Institutions	January 2021
	Commencement of classes of Certificate and Diploma Level Courses at all RCI's approved Training Institutions	January 2021
	Dispatch of list of admitted student to the respective NIs by RCI	March 2021
2.	<b>Issuance of Enrolment Number</b> (Enrolment numbers to be issued by the respective National Institute after verification of eligibility conditions of the students)	
	Opening and Closing of online link for Enrolment of admitted students by the respective NIs	April 2021
	Issuance of Enrolment Number to the students after verification of eligibility conditions by the respective NIs under intimation to the NBER	May 2021
3.	<b>Attendance</b> (TTIs has to submit attendance report of Students, Teaching & Non-Teaching Staff to the NIs and RCI as per schedule given below)	
	Submission of attendance report for the Month of <b>January &amp; February, 2021</b>	March 2021
	Submission of attendance report for the Month of <b>March, April &amp; May, 2021</b>	April 2021
	Submission of attendance report for the Month of <b>June, July &amp; August, 2021</b>	September 2021
	Orientation to the newly approved Training Institutions about the Scheme of Examination of NBER by the Respective NIs	October 2021
	Submission of attendance report for the Month of <b>September &amp; October, 2021</b> alongwith the consolidated attendance report for the academic year 2020-2021 as on 2 <sup>nd</sup> Week of November,	November 2021
4.	<b>Conduct of Examinations</b> (To be conducted by the National Institutes)	November 2021
4a.	<b>Internal Examinations (Theory &amp; Practical)</b>	
	Announcement of Schedule for conduct of Internal Examinations (Theory & Practical) of <b>Semester-I</b> by all the NIs	April, 2021
	Conduct of Internal Examinations (Theory & Practical) of <b>Semester-I</b> by all the Training Institutions	May, 2021
	Announcement of Schedule for conduct of Internal Examinations (Theory & Practical) of <b>Semester-II</b> by all the NIs	September, 2021
	Conduct of Internal Examinations (Theory & Practical) of <b>Semester-II</b> by all the Training Institutions	October, 2021
4b.	<b>External Practical Examinations</b>	
	Issuance of Schedule for conduct of External Practical Examinations by the respective NIs	September, 2021
	Submission of Institute wise and Course wise list of proposed External Practical Examiners to RCI for approval by the respective NIs	September, 2021
	Conduct of External Practical Examinations by the respective NIs & TTIs	October, 2021



4c.	<b>External Theory Examinations</b>	
	Announcement of schedule for submission of Online Application form for External Theory Examinations November, 2021 by the NIs	July, 2021
	Submission of Online Application form for External Theory Examinations November, 2021 by the TTIs to the respective NIs	August, 2021
	Submission of proposed list of Paper Setter, Moderators & Evaluators to the Council by all respective NIs for approval	August, 2021
	Submission of proposed list of Exam Centers, CLOs and CS to the Council by all respective NIs for approval	September, 2021
	Submission of Internal & External (Theory and Practical) marks both in soft and hard copy by the TTIs to their respective NIs under intimation to the Council.	October, 2021
	Dispatch of Examination Kits to all Examination Centre(s) under intimation to the Council	October, 2021
	Issuance of Hall Tickets by the National Institutes for Theory Examinations.	October, 2021
	Conduct of Term End Theory Examination for all Certificate and Diploma Level Courses November- 2021	November, 2021
5.	<b>Evaluation and Declaration of Result</b> (To be done by the National Institutes)	
	Completion of Evaluation of Answer Scripts at Evaluation Centre(s) by the respective NIs	December, 2021
	Result declaration for the Examinations of November- 2021 by all the NIs	December, 2021
	Submission of re-totaling and re-evaluation form by the student to the respective NIs if any discrepancies in Result/Marks	January, 2022
	Declaration of result of re-evaluation by all the NIs	January, 2022
	Dispatch of Statement of Marks & Diploma Certificates by the respective NIs to all TTIs	February, 2022
	Redactions/extra classes	March, 2022
	Reassessment/Re-exam for internal theory <b>Semester-I</b>	June, 2021
	Reassessment/Re-exam for internal theory <b>Semester -II</b>	November, 2021
	Assessment /Re-exam for internal practical <b>Semester -I</b>	June, 2021
	Assessment /Re-exam for internal practical <b>Semester -II</b>	November, 2021
	Co scholastic activities	To be scheduled by individual Training Institution
	Educational tours/visit/field work	To be scheduled by individual Training Institution
	CBR work	To be scheduled by individual Training Institution
	Workshop seminars	To be scheduled by Individual Institution

  
 (Dr. Subodh Kumar)  
 Member Secretary, RCI  
 &  
 Secretary, NBER