

ECO-CLUB MANUAL

(FOR ECO-CLUB INCHARGES)

2012



स्वाध्यायान्मा प्रमदः

State Council of Educational Research and Training
Varun Marg, Defence Colony, New Delhi-24

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ANNEXURES

DEPARTMENT OF ENVIRONMENT, GOVT. OF NCT OF DELHI,

6th, Level C-Wing, Delhi Secretariat, I.P.Estate, New Delhi-02

Tele Ph. no. 23392032

E-mail: ecoclub_delhigovt@yahoo.com.

F.9 (3)/Ec/Env/2012-13/

Dated:-29-8-12

Dear Principal,

It is suggested that you may take up the following actions to ensure proper utilization of grant.

1. Plantation/Greening Drive: Plantation in the campus and nearby areas. (Free saplings available in the 14 nurseries of the Forest Department) a r e
2. Conservation of water through Rainwater harvesting.
3. Action Oriented programme by different NGO's namely:
 - a) **Deeksha**- Herbal Garden, Mr. Tripat Parmar(011- 26912358, 46584340)
 - b) **Development Alternative** – For paper Recycling Machine, Samir Gera ()
 - c) **Nature Foundation** –For saving of sparrow houses, Mr. Rakesh Khatri(011- 32326909)
 - d) **Indian Pollution Control Association(IPCA)**- For Tendrella or Garbyhog project, Mr. Ashish Jain (011- 42207478)
 - e) **National Center of Fungal Taxonomy** – For Mushrooms Cultivation, Dr.P.N. Chowdhary (011- 25836498)
 - f) **Society for Environment & Development** –For Vermicomposting, Dr. Lalit Mohan (011- 22479505)
 - g) **Centre for Science and Environment**- For Green House programme, Ms.Sunita Narain(011- 29955124)
 - h) **Chintan**-For Waste Picker, Ms.Bharti Chaturvedi(011-46574171/2)
4. Promotion of the various campaigns of Department of Environment namely:-
 - a) Say No to Crackers.
 - b) Anti-Littering and Anti-Plastic Bags.
 - c) Clean Yamuna.
 - d) Khelo Holi Naturally.
 - e) Visit to Asola Wildlife Sanctuary (26042010)
 - f) Visit to Yamuna Biodiversity Park (27616569)
 - g) Visit to Nature Trail at CM house & Rashtrapati Bhawan.
 - h) Aravali Bio Diversity Park, Mr.Hasan (65422990)
 - i) Activity of Wildlife Society of the college.
 - j) Visit to Garhi Mandu Forest area
 - k) Visit to Bhatti mines
5. Taking up any other fun activity related to Environment.

Kindly acknowledge receipt of the same in the enclosed format. Also you are requested to send an utilization certificate (GFR-19A) along with the activities carried out by end of the current financial year i.e. March, 2012.

Yours Sincerely
(Dr. B. C. Sabata)
Sr. Scientific Officer (Env.)

Eco-Club Grant 2012-13

DEPARTMENT OF ENVIRONMENT , GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
6Th Level, C – Wing, Delhi Secretariat , I P Estate, New Delhi 110002

Phone: 23392032 , Fax : 23392029

Email : ecoclub_delhigovt@yahoo.com Web:<http://www.environment.delhigovt.nic.in>

To
Dr. B.C. Sabata
Senior Scientific Officer

1	School I D provided by Education Dept. GNCT of Delhi	:	
2	Name of the School/College/Institution	:	
3	Address / Phone / Fax	:	
4	Name of the Principal/Director/V P/H M	:	
5	Email of the School/College/Institution	:	
6	Education District and Zone (Schools only)	:	
7	Member of Eco-Club since	:	
8	Whether Annual Report/Utilization Certificate submitted for 2011 – 12	:	
9	Name of the Eco-Club In-charge with Ph. (Mob. & Off) & email	:	
PARTICULARS OF BANK ACCOUNT FOR ECS			
1)	Name of the A /c holder	:	
2)	a) Bank Name & Address b) Account No./Acc.Type	: :	
3)	RTGS / NIFT Code	:	
4)	9 digit code (MICR)	:	
5)	Copy of cancelled cheque may be attached	:	

PRE-RECEIPT

Received Rs. 20,000/- (Rupee Twenty Thousand only) as a token grant for Eco-Club during 2012-13 from the Department of Environment, Govt. of NCT of Delhi. Also, certify that the grant received during 2011-12 has been fully utilized.

Signature of the Principal / Head of the Institution with seal

Date:

FORMS
GFR 19-A
[See rule 212 (1)]

**Form of Utilization Certificate
(ECO-Club Grant of Rs. 20000/-)**

S.No.	Letter No. and date	Amount
1.	F.9(1)/Eco/Env/11-12/	20000/-
	Total	20000/-

Certified that out of Rs. 20000/- of grants-in-aid sanctioned during the year 11-12 in favour of _____ School under this Ministry/Department Letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. 20000/- has been utilized for the purpose of Eco-Club activities for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to Government (vide No. _____ dated _____) will be adjusted towards the grants-in-aid payable during the next year _____

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for the purpose for which it was sanctioned.

Signature of the Principal

Date _____

Department of Environment, Government of NCT of Delhi
Level 6, C – Wing, Delhi Secretariat, I.P. Estate,
New Delhi – 110002
Tele: 23392032
Email: ecoclub_delhigovt@yahoo.com

F.9/Ec/Env/2012-13/2331

Dated: 25/6/12

To,
The Principal,

Dear Sir/Madam,

As you are aware, the Department of Environment, Govt. of NCT of Delhi has a plan scheme called Eco-Clubs in schools and colleges of Delhi to sensitize the students on environmental issues. Under the scheme, Department of Environment provides an annual grant of Rs.10, 000/-to each school & college for every year. It gives me immense pleasure to inform you that the Govt. of NCT of Delhi has increased the grant from Rs.10, 000/- to Rs.20, 000/- from this current financial year i.e., 2012-13.

Please find attached herewith the format, which may be dully filled and submitted within 31st July, 2012 so that the grant can be released as soon as possible. The undersigned may be contacted for further details.

Yours Sincerely,


(Dr. B.C. Sabata)
Sr. Sci. Officer

Encl-

1. Eco-club Format