



Ashtavakra Institute of Rehabilitation Sciences & Research

Formerly Special Art School

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
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Ref. No. AIRSR/2022-23/3974

Dated 24-11-22

STUDENTS GRIEVANCE REDRESSAL COMMITTEE Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Conference room, 1st Floor, AIRSR at 11:00 AM on 24.11.2022 (Thursday). Following members are present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Department	Mobile No.	E-mail
1.	Ms. Ashfina Khanam	Nodal Officer	HOD, HI	9711788920	ashfeena@gmail.com
2.	Mr. Jitendra Shrivastava	Students Welfare	Faculty HI	9891864968	jitenderajni@gmail.com
3.	Md. Haseeb Ahmad	Psychologist	Faculty AIRSR	9718743207	ammed.haseeb@gmail.com
4.	Dr. H.L. Nagaraja Murthy	Psychiatrist	Faculty AIRSR	9891091998	nagaraja.hln2002@gmail.com
5.	Mrs. Saraswati Sharma	Academic Coordinator	Faculty AIRSR	9873057126	deanairsr@tecna.in
6.	Mr. Vikas Kataria	Sr. Admin Officer	Admin	9971609277	Vikaskataria0912@gmail.com
7.	Ms. Keenika Arora	Professional Students Councilor and Member Secretary	Outside Faculty MBA	8800398738	studentswelfare@tecna.in

Elected Student Representatives - 1 st Year					
S. No.	Student Name	Collage Enroll. No.	Program	Mobile No.	E-mail
1.	ENA BISHT	BED/SER/ID/2022-24/270	(B-ED SE -ID)	9266014075	enabisht18@gmail.com
2.	KRITI DHUNNA	BED/SER/ASD/2022-24/157	(B-ED SE -ASD)	7042575744	kri.dhunna@gmail.com
3.	VARSHA	BED/SER/LD/2022-24/54	(B-ED SE -LD)	8882271272	sehrawatvarsha2000@gmail.com
4.	SAKSHI SHARMA	BED/SER/VI/2022-24/41	(B-ED SE -VI)	9871084120	sakshibhardwaj196@gmail.com
5.	AKSHITA SINGH	BED/SER/HI/2022-24/215	(B-ED SE -HI)	7428950516	akshita30061999@gmail.com

Elected Student Representatives - 2 nd Year					
S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	Divya	00252312321	(B-ED SE -LD)	7065841255	Divyadagar119@gmail.com
2.	Manish Kumar	004532312221	(B-ED SE -HI)	8383860900	Manishkumarram1997@gmail.com
3.	Shobini Chauhan	00752312421	(B-ED SE -ASD)	9354984507	Shobinichauhan007@gmail.com
4.	Rupesh Chahlia	00452312521	(B-ED SE -ID)	9773653413	Rupeshchahlia7@gmail.com
5.	Preeti	35152312621	(B-ED SE -VI)	7292021598	Preetiy1013322@gmail.com



Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: *The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In-charge Student Welfare*

ATR: *All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts.*

- Item No. 2:** List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
 - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
 - xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
 - xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
 - xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;



- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Resolved: The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 3: To notify Grievance Redressal Committee on Institute website.

Resolved: The Students are appraised and notify about the type of Grievance Redressal Committee on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 5: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_AIRSR

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 6: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

Resolved: The Students and are appraised about the SGRC through published/Notified in AIRSR Magazine and on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 7: Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors

Resolved: The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

ATR: All the students and stakeholders are appraised about the SGRC competency with regard to availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.



Item No. 8: Proceedings of SGRC meticulous and verifiable contents

Resolved: The Student and Stake Holders are appraised and notify about Proceedings of the meeting of SGRC.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 9: Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for **Grievance Form**

ATR: All the students and stakeholders are appraised about the SGRC link on Institute website for **Grievance Form**.

Item No. 10: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

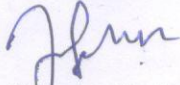
ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 11: Student Feedback

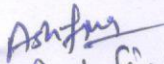
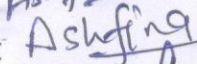
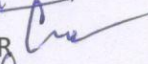


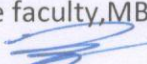
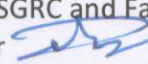
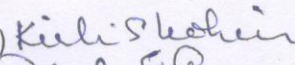
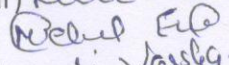
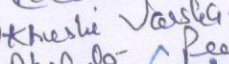

Resolved: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

ATR: All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Ms. Ashfina Khanam, Nodal Officer, Students Grievance Redressal Committee


Mr. Jitendra Shrivastava
Member Secretary, SGRC
Faculty-HI Dept.

Cc to:

- 1) Director, AIRSR 
- 2) Nodal Officer-GRC 
- 3) Academic Coordinator, AIRSR 
- 4) In-Charge, Student Welfare 
- 5) Dr. H.L. Nagaraj Murthy, Psychiatrist, SGRC and Visiting
- 6) Ms. Keenika Arora, Professional Students Councilor, outside faculty, MBA 
- 7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR 
- 8) Mr. Vikas Kataria, Sr. Admin Officer 
- 9) HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year) 
- 10) HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year) 
- 11) HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year) 
- 12) HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year) 
- 13) HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year) 