



# Ashtavakra Institute of Rehabilitation Sciences & Research

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India

Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : - AIRSR/2023-24/4535-B

Date:- 17/11/2023

## STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING AGENDA

*Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 17.11.2023*

- Item No. 1:** To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.
- Item No. 2:** To appraise new members List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
- i. admission contrary to merit determined in accordance with the declared admission policy of the institution;
  - ii. irregularity in the process under the declared admission policy of the institution;
  - iii. refusal to admit in accordance with the declared admission policy of the institution;
  - iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
  - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
  - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
  - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
  - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
  - ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
  - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
  - xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force;
  - xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
  - xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
  - xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
  - xv. denial of quality education as promised at the time of admission or required to be provided; and

- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

- Item No. 3:** To notify Grievance Redressal Committee on Institute website.
- Item No. 4:** To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE
- Item No. 5:** To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC\_AIRSR
- Item No. 6:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus
- Item No. 7:** Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors
- Item No. 8:** Proceedings of SGRC meticulous and verifiable contents
- Item No. 9:** Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website
- Item No. 10:** Student Grievance if any
- Item No. 11:** Student Feedback

Any other item with the permission of the chair Mr. Jitender Srivastava, Nodal Officer, Students Grievance Redressal Committee.

Mr. Jitendra Srivastava  
Member Secretary, SGRC  
Faculty-HI Dept.

Cc to: All the members of SGRC including

- 1) Mrs. Sanjana Mittal, Deputy Director, AIRSR
- 2) Mr. Jitender Srivastava, Nodal Officer-GRC
- 3) Mrs. Geeta Bhutani, In-Charge, Student Welfare
- 4) Ms. Mansa Verma, Member, AIRSR
- 5) Dr. J. Das, Psychiatrist, SGRC and Visiting
- 6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting
- 7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR
- 8) Mr. Vikas Kataria, Sr. Admin Officer
- 9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 12) Mr. Jitender Srivastava, HoD, B-Ed SE (HI) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)