

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

ARSK 2024-25/4846-A

Date: 25-9-2024

To

The Office In charge Affiliation Branch Administrative Block GGSIP University Sector 16C. Dwarka New Delhi-110078

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) of AIRSR Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.2019 and GGSIPU/2017- 18/1039/Legal Dt. 18.07.17.

Sir/ Madam

With reference to subject cited above and compliance of the same; please find the attachment files of the following items of SFRC-Ashtavakra Institute of Rehabilitation Sciences & Research.

- 1 Notice
- 2. Minute of Meeting
- 3. Action Taken Report (ATR) of SFRC meeting held on 20.09.2024.
- 4. Attendance sheet of SFRC meeting.
- Notification of SGRC-AIRSR

Thanking you and assuring you our best attention always.

Yours Sincerely

Mrs. Sanjana Mi Deputy Director

Encl: As stated above.

Copy to: Registrar, GGSIP University, Dwarka New Delhi-110078



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No :- AIRSA 2024-25 4826-D

Date:- 17.09.2024

STUDENTS GRIEVANCE REDRESSAL COMMITTEE **MEETING NOTICE**

1) Mrs. Sanjana Mittal, Deputy Director, Chairperson, SGRC, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani (Principal) ,In-Charge, Student Welfar Lee

4) Ms. Mansa Verma , Member, AIRSR ***

5) Dr. J. Das , Psychiatrist , SGRC

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Counselor

7) Dr. Nupur Sharma, Psychologist, SGRC

8) Mr. Ramesh Kumar, Sr. Admin Officer

9) Mohd Haseeb Ahmad ,HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Anoushka Sharma ,HoD, B-Ed SE (LD) for Elected Student Representatives (1" & 2" Year)

12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)

Subject: SGRC meeting to be held on 20.09.2024

Dear Sir/Madam,

It has been decided to hold the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 20.09.2024 at 01:30 PM in the Conference room, AIRSR.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

Member Secretary, SGRC

Faculty-HI Dept.



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : -

Date: - 20.09.2024

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING AGENDA

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 20.09.2024

Item No. 1: To appraise New members of SGRC about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Item No. 2: To notify Grievance Redressal Committee on Institute website.

Item No. 3: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE.

Item No. 4: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra Times prospectus.

Item No. 5: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Item No. 6: Student Grievance if any

Item No. 7: To introduce New Syllabus of B-Ed SE (ID/ASD/LD/HI/VI)

Item No. 8: Student Feedback

Any other item with the permission of the chair Mr. Jitender Srivastava, Nodal Officer, Students Grievance Redressal Committee.

Member Secretary, SGRO

Faculty-HI Dept.

Cc to: All the members of SGRC including

Mrs. Sanjana Mittal, Deputy Director, Chairperson SGRC, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani,(Principal) In-Charge, Student Welfare

4) Ms. Mansa Verma , Member, AIRSR

5) Dr. J. Das , Psychiatrist , SGRC

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor

7) Dr. Nupur Sharma, Psychologist, SGRC Nubus

8) Mr. Ramesh Kumar, Sr. Admin Officer

9) Md. Haseeb Ahmad, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Anoushka Sharma ,HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd rear)

12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)

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PSP, Institutional Area, Madhuban Chowk, Rohini Delihi-85, Ph : 011-27550012/13

Fax : 011-27550018 • Email : Inforehab@tacnia.in Website : www.rehab.tecnia.in

.... AIRSR/2024-25/4839-A= B

Dates 20.9,

MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Conference hall 1st Floor, AIRSR at 01:30 PM on 20.09.2024

| No. | Members of SGRC | SIGNATURE |
|-----|--|-----------|
| 1 | Mrs. Sanjana Mittal, Deputy Director, AIRSR | Cey 2 |
| 2 | Mr. Jitender Srivastava, Nodal Officer-GRC | Sunt |
| 3. | Mrs. Geeta Bhutani, (Principal) In-Charge, Student Welfare | Creeter |
| 4. | Ms. Mansa Verma ,Member, AIRSR | Wenne |
| 5. | Dr. J. Das . Psychiatrist , SGRC | Pars! |
| 6 | Dr Sashi Bhushan Kumar Gupta, Professional Students Councilor, | Joshi |
| 7 | Dr. Nupur Sharma, Psychologist, SGRC | Nupue, |
| 8. | MrRamesh Kumar, Sr. Admin Officer | m |

| S. No. | Enroll. No. | Elected Student Representatives of SGRC - 1st Year | SIGNATURE |
|--------|-------------------------|--|----------------|
| 1 | BED/SER/HI/2024-26/272 | PRATIKSHA (B-Ed SE-HI) | Pratities |
| 2 | BED/SER/ID/2024-26/325 | JHANVI (B-Ed SE-ID) | Many |
| 3 | BED/SER/VI/2024-26/94 | HARSHITA GUPTA (B-Ed SE-VI) | Parshito Gusta |
| 4 | BED/SER/ASD/2024-26/201 | YASH SINGH (B-Ed SE-ASD) | Yask |
| 5 | BED/SER/I D/2024-26/107 | PAWAN KUMAR (B-Ed SE-LD) | Pampe |

| 5. No. | Collage Enroll. No. | Elected Student Representatives of SGRC - 2nd Year | SIGNATURE |
|--------|---------------------|---|-----------|
| 1 | 35152312623 | YASHIKA (B-ED SE -LD) | Yarrika, |
| 2 | 01352312223 | KARISHMA (B-ED SE -HI) | Kalahura |
| 3 | 01752312473 | AKANSHA GANGULY (B-ED SE -ASD) | Newsh |
| 4 | 35252312523 | ANKIT (B-ED SE -ID) | (Sochat |
| 5 | 35152312623 | APPURVA KAKKAR (B-ED SE -VI) | Mohuring |







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Ref. No : - AIRSR/2024-25/4839-A

Date: - 20.09.2024

STUDENTS GRIEVANCE REDRESSAL COMMITTEE Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in the conference room of Ashtavakra Institute of Rehabilitation Sciences & Research at 01:30 PM on 20.09.2024 (Friday). Following members are present in the meeting the names of the members are as follows:

| S. No. | Name | Member | Mobile No. | E-mail |
|--------|----------------------------------|---|------------|--|
| 1. | Mrs. Sanjana Mittal, | Deputy Director, Chairperson SGRC,AIRSR | 9899901819 | sanjanaddl@gmail.com |
| 2. | Mr. Jitender Srivastava, | Nodal Officer-GRC | 9811125565 | jitenderajni@gmail.com |
| 3. | Mrs. Geeta Bhutani | In-Charge, Student Welfare | 9971224817 | ashtavakrastudentwelfare@g mail.com |
| 4. | Ms. Mansa Verma | Member, AIRSR | 8800241657 | mansaverma1585@gmail.com |
| 5. | Dr. J. Das | Psychiatrist , SGRC | 8287278762 | jdasjdas@rediffmail.com |
| | Dr. Sashi Bhushar Kumar Gupta | Professional Students Counselor | 7048979076 | shashi2007pmch@gmail.com |
| 7. | Dr. Nupur Sharma | Psychologist, SGRC | 9354315515 | Snupur113@gmail.com |
| 8. | Mr. Ramesh Kumar | Sr. Admin Officer | 9953233757 | prorehab@tecnia.in |

| | | Elected Student R | epresentatives - | 1" Year | |
|--------|----------------|-----------------------------|------------------|------------|-------------------------------|
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | E-mail |
| 1. | PRATIKSHA | BED/SER/HI/2024-26/272 | (B-ED SE -HI) | 9650415299 | Pratiksha2@gmail.com |
| 2. | JHANVI | BED/SER/ID/2024-26/325 | (B-ED SE -ID) | 8448911428 | jhanvijhanvi766@gmail .com |
| 3. | HARSHITA GUPTA | BED/SER/VI/2024-26/94 | (B-ED SE -VI) | 8860590061 | harshigupta763@gmail .com |
| 4. | YASH SINGH | BED/SER/ASD/2024- 26/201 | (B-ED SE -ASD) | 8882041296 | syash0563@gmail.com |
| 5. | PAWAN KUMAR | BED/SER/LD/2024-26/107 | (B-ED SE -LD) | 8920805985 | pk9873208066@gmail. com |



| | | Elect | ed Student Repre | sentatives - 2 nd | Year |
|--------|--------------------|---------------------|------------------|------------------------------|------------------------------|
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | E-mall |
| 1. | YASHIKA | 00252312323 | (B-ED SE -LD) | 9910145070 | pqrs5070@gmall.com |
| 2. | KARISHMA | 01352312223 | (B-ED SE -HI) | 9667548863 | Karishmapanchal246@gmail.com |
| 3. | AKANSHA GANGULY | 01752312423 | (B-ED SE -ASD) | 9319610299 | akanshaganguly023@gmail.com |
| | ANKIT | 35252312523 | (B-ED SE -ID) | 9821917534 | desankit@gmail.com |
| | APPURVA KAKKAR | 35152 312623 | (B-ED SE -VI) | 9034718716 | appurva3avg@gmail.com |

Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In charge Student Welfare

- Item No. 2: List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
 - admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - iv. non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;



Page 2 of 5

- ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force:
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Resolved: The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare

Item No. 3: To notify Grievance Redressel Committee on Institute website.

Resolved: The Students are appraised and notify about the type of Grievance Redressel Committee on Institute website.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

Item No. 5: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra prospectus

Resolved: The Students and are appraised about the SGRC through published/Notified in Ashtavakra - Times and on Institute website.



Page 3 of 5

Item No. 6: Maintenance of Grievance Form "Online Student Grievance" link on Institute

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form.

Item No. 7: To Introduce New Syllabus of B-Ed SE (ID/LD/HI/VI/LD).

Resolved: The Student introduce about the new syllabus of B-Ed SE (ID/ASD/HI/LD/VI).

Item No. 8: Student Feedback

Resolved: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitender Srivastava , Nodal Officer, Students **Grievance Redressal Committee**

ender Srivastava Member Secretary, SGRC Faculty-HI Dept

Cc to:

All the members of SGRC including

1) Mrs. Sanjana Mittal, Deputy Director, Chairperson, SGRC AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani, (Principal) In-Charge, Student Welfare Level

4) Ms. Mansa Verma , Member, AIRSR

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Counselor

7) Dr. Nupur Sharma, Psychologist, SGRC

8) Mr. Ramesh kumar, Sr. Admin Officer 9) HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year) S 11) HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year)

12) HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No: -

Date:- 20.09.2024

STUDENTS GRIEVANCE REDRESSAL COMMITTEE Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Conference room of Ashtavakra Institute of Rehabilitation Sciences & Research at 01:30 PM on 20.09.2024 (Friday). Following members are present in the meeting the names of the members are as follows:-

| | | in the meeting the nam | Mobile No. | E-mail |
|--------|----------------------|------------------------|--|----------------------------|
| S. No. | | | 9899901819 | sanjanaddl@gmail.com |
| 1. | Mrs. Sanjana Mittal, | Deputy Director, | 3833301010 | |
| | | AIRSR | 9811125565 | jitenderajni@gmail.com |
| 2. | Mr. Jitender | Nodal Officer-GRC | 9811123303 | |
| | Srivastava, | | | ashtavakrastudentwelfare@g |
| 3. | Mrs. Geeta Bhutani | Principal -In-Charge, | 9971224817 | mail com |
| ٥. | | Student Welfare | 11057 | mansaverma1585@gmail.com |
| | - Marma | Member, AIRSR | 8800241657 | |
| 4. | Ms. Mansa Verma | Wichings, | | jdasjdas@rediffmail.com |
| | | Psychiatrist , SGRC | 8287278762 | Jaasjaasercannis |
| 5. | Dr. J. Das | PSychiatrist, 30.10 | | shashi2007pmch@gmail.com |
| | | n feedenal | 7048979076 | shashi2007pilicit@Billon |
| 6. | Dr. Sashi Bhushan | Professional | ************************************** | |
| | Kumar Gupta, | Students Councilor | 2254215515 | Snupur113@gmail.com |
| | Dr. Nupur Sharma | Psychologist, SGRC | 9354315515 | 2.0014(64) |
| 7. | Dr. Nuput Starting | 1550 | | prorehab@tecnia.in |
| | Vumar | Sr. Admin Officer | 9953233757 | professor - |
| 8. | Mr. Ramesh Kumar | 31.7.0 | | |

| 30, 13 3.50 | | Elected Student Re | Program | Mobile No. | E-mail |
|-------------|----------------|----------------------------------|----------------|------------|-------------------------|
| S. No. | Student Name | Enroll. No. | | 9650415299 | Pratiksha2@gmail.com |
| 1. | PRATIKSHA | BED/SER/HI/2024-26/272 | (B-ED SE -HI) | 9030413233 | |
| 2. | JHANVI | BED/SER/ID/2024-26/325 | (B-ED SE -ID) | 8448911428 | jhanvijhanvi766@gmail.c |
| 2000 | HARSHITA GUPTA | BED/SER/VI/2024-26/94 | (B-ED SE -VI) | 8860590061 | harshigupta763@gmail.c |
| 4. | YASH SINGH | BED/SER/ASD/2024- | (B-ED SE -ASD) | 8882041296 | syash0563@gmail.com |
| .55 | PAWAN KUMAR | 26/201 BED/SER/LD/2024-26/107 | (B-ED SE -LD) | 8920805985 | pk9873208066@gmail.c |



| | (2) 141 | Electe | d Student Representat | ives – 2 nd Year | |
|--------|--------------------|-------------|-----------------------|-----------------------------|---|
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | E-mail |
| 1. | YASHIKA | 35152312623 | (B-ED SE -LD) | 9910145070 | pqrs5070@gmail.com |
| 2. | KARISHMA | 01352312223 | (B-ED SE -HI) | 9667548863 | Karishmapanchal246@gmail.com |
| 3. | AKANSHA GANGULY | 01752312423 | (B-ED SE-ASD) | 9319610299 | akanshaganguly023@gmail.com |
| 4 | ANKIT | 35252312523 | (B-ED SE -ID) | | desankit@gmail.com FSanlif@gmail.com |
| 5. | APPURVA KAKKAR | 35152312623 | (B-ED SE -VI) | 9034718716 | appurva3avg@gmail.com |

Following meeting Agenda was taken up in the meeting

Item No. 1 To appraise members of SGRC and UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal)
Regulation 2012 and invited the students to speak in confidence with their class in charges and In-charge
Student Welfare

ATR: All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class in-charges are frequently meeting thorough Elected Student Representatives in both Years.

Item No. 2: To notify Grievance Redressel Committee on Institute's website.

Resolved: The Students are appraised and notify about the type of Grievance Redressel Committee on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

Item No. 3: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 4: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra Times prospectus.

Resolved: The Students and are appraised about the SGRC through published/Notified in Ashtavakra-Times and on Institute's website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.



Page 2 of 3

Item No. 5: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form

ATR: All the students and stakeholders are appraised about the SGRC link on Institute website for Grievance Form.

Item No. 6: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 7: To Introduce New Syllabus of B-Ed SE (ID/LD/HI/VI/LD).

Resolved: The Student introduce about the new syllabus of B-Ed SE (ID/ASD/HI/LD/VI).

ATR: All the Students and stakeholders are get to know there New Syllabus also give one copy to students for their awareness.

Item No. 8: Student Feedback

Resolved: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

ATR: All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitendra Shrivastava, Nodal Officer, Students Grievance

Redressal Committee

Mr. Jitendra Shrivas Member Secretar

Faculty-HI Dept

Cc to:

All the members of SGRC including (s

1) Mrs. Sanjana Mittal, Deputy Director, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

Mrs. Geeta Bhutani, (Principal) In-Charge, Student Welfare

Ms. Mansa Verma , Member, AIRSR

5) Dr. J. Das , Psychiatrist , SGRC and Visiting
6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Dr. Nupur Sharma, Psychologist, SGRC and Faculty, AIRSR N 8) Mr. Ramesh Kumar, Sr. Admin Officer

9) Md. Haseeb Ahmad, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Anoushka Sharma, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year)

12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year) X

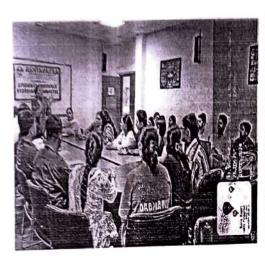
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App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Student Grievance Redressel Committee (SGRC) Meeting

SGRC Meeting in Progress with Members & Students Representatives on 20.09.2024













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Formerly Special Art School

App by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
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PSP, Institutional Area, Madhuban Chowk, Rohini Delhi-85, Ph: 011-27550012/13 Fax: 011-27550018 • Email: inforehab@tecnia.in Website: www.rehab.tecnia.in

Bet NoALKSR 2024-25/4655

Dated 29.2.2

To

The Office In charge Affiliation Branch Administrative Block ,GGSIP University Sector 16C, Dwarka ,New Delhi-110078

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) of AIRSR Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.2019 and GGSIPU/2017-18/1039/Legal Dt. 18.07.17.

Sir/ Madam

With reference to subject cited above and compliance of the same; please find the attachment files of the following items of SFRC-Ashtavakra Institute of Rehabilitation Sciences & Research.

- 1 Notice
- Minute of Meeting
- 3 Action Taken Report (ATR) of SFRC meeting held on 19.02.2024.
- 4. Attendance sheet of SFRC meeting.
- 5. Notification of SGRC-AIRSR

Thanking you and assuring you our best attention always.

Yours Sincerely

Mrs. Sanjana Mittator 1
Deputy Director

Encl. As stated above

Copy to The Registrar, GGSIP University, Dwarka, New Delhi-110078.

ol



AND THE



Formerly Special Art School

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

PSP, Institutional Area, Madhuban Chowk, Rohini Delhi-85, Ph : 011-27550012/13 Fax : 011-27550018 • Email : inforehab@tecnia.in Website : www.rehab.tecnia.in

BOT NOALBOR 2024-25/4655

Dated 29-2-24

To

The Office In charge Affiliation Branch Administrative Block ,GGSIP University Sector 16C, Dwarka ,New Delhi-110078

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) of AIRSR Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05.2019 and GGSIPU/2017-18/1039/Legal Dt. 18.07.17.

Sir/ Madam

With reference to subject cited above and compliance of the same; please find the attachment files of the following items of SFRC-Ashtavakra Institute of Rehabilitation Sciences & Research.

- 1. Notice
- 2. Minute of Meeting
- 3. Action Taken Report (ATR) of SFRC meeting held on 19.02.2024.
- 4. Attendance sheet of SFRC meeting.
- 5. Notification of SGRC-AIRSR

Thanking you and assuring you our best attention always.

Yours Sincerely

Mrs. Sanjana Mittal

Encl: As stated above. 42

Copy to: The Registrar, GGSIP University, Dwarka, New Delhi-110078.



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : -

Date:- 10.11.2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING NOTICE

1) Mrs. Sanjana Mittal, Deputy Director, AIRSR.

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani, In-Charge, Student Welfare Leets

4) Ms. Mansa Verma , Member, AIRSR Wasse Verma

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year)

12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1 st & 2nd Year) NA Qu

Subject: SGRC meeting to be held on 19.02.2024

Dear Sir/Madam,

It has been decided to hold the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 19.02.2024 at 11:45 AM in the Conference room, AIRSR.

Please confirm your participation in the process by telephone.

Thanking you,

Vours faithfulls

Mr. Utendra Shirvasta

Faculty-Ni-Dept



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : -

Date:-

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING AGENDA

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 19.02.2024

Item No. 1: To appraise members of SGRC about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Item No. 2: To notify Grievance Redressal Committee on Institute website.

Item No. 3: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE.

Item No. 4: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra Times prospectus.

Item No. 5: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Item No. 6: Student Grievance if any

Item No. 7: Student Feedback

Any other item with the permission of the chair Mr. Jitender Srivastava, Nodal Officer, Students Grievance Redressal Committee.

Mr. Mendra Shrivastava Member Secretary SGRC Faculty-HI Debt 65

Cc to: All the members of SGRC including

1) Mrs. Sanjana Mittal, Deputy Director, AIRSF

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani, In-Charge, Student Welfare

4) Ms. Mansa Verma , Member, AIRSR \ www.

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year)

12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)

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Page 1 of 1



Ashtavakra Institute of Rehabilitation Sciences & Research Formerly Special Art School App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY PSP. Institutional Account Medical Council Debte Council Co

PSP, Institutional Area, Madhuban Chowk, Rohini Delhi-85, Ph : 011-27550012/13
Fax : 011-27550018 • Email : Inforehab@tecnia.in Website : www.rehab.tecnia.in

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|-----|----|------|------|--|

MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Conference hall 1st Floor, AIRSR at 11:45 AM on 19.02.2024

| S. No. | Members of SGRC | SIGNATURE |
|--------|--|-----------|
| 1 | Mrs. Sanjana Mittal, Deputy Director, AIRSR | (hell |
| 2 | Mr. Jitender Srivastava, Nodal Officer-GRC | you! |
| 3. | Mrs. Geeta Bhutani, In-Charge, Student Welfare | teeto |
| 4. | Ms. Mansa Verma ,Member, AIRSR | Manavour |
| 5. | Dr. J. Das , Psychiatrist , SGRC and VIsiting | day |
| 6 | Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting | Shia |
| 7. | Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR | 3 |
| 8. | Mr. Vikas Kataria, Sr. Admin Officer | |

| 5. No. | Enroll. No. | Elected Student Representatives of SGRC- 1st Year | SIGNATURE |
|--------|-------------|--|-----------|
| 1 | 35152312623 | YASHIKA (B-ED SE -LD) | Josephila |
| 2 | 01352312223 | KARISHMA (B-ED SE -HI) | Laste |
| 3 | 01752312423 | AKANSHA GANGULY (B-ED SE -ASD) | Kanda |
| 4 | 35252312523 | ANKIT (B-ED SE -ID) | Allet |
| 5 | 35152312623 | APPURVA KAKKAR (B-ED SE -VI) | To oure |

| S. No. | Collage Enroll. No. | Elected Student Representatives of SGRC - 2nd Year | SIGNATURE |
|--------|---------------------|---|-----------|
| 1 | 02352312522 | ENA BISHT (B-ED SE -ID) | Co |
| 2 | 01252312422 | KRITI DHUNNA (B-ED SE -ASD) | Kriti |
| 3 | 35152312322 | VARSHA (B-ED SE -LD) | Varshe. |
| 4 | 00152312622 | AYUSHI (B-ED SE -VI) | Mudri |
| 5 | 00252312222 | AKSHITA SINGH (B-ED SE -HI) | AYanta |







Ashtavakra Institute of Rehabilitation Sciences & Research Pormerly Special Art School App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India AMIlloted to GURU GOBING SINGH INDRAPRASTHA UNIVERSITY PER Institutional Account Council of India Council Cou

PSR Inetitutional Area, Madhuban Chowk, Rohini Delhi-86, Ph : 011-27650012/15 Fax: 011-27650018 - Email : inforehab@tecnis.in Website : www.rehab.tecnis.in

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in Conference Room,1 st Floor,AIRSR at 11:00 AM on 19.02.2024 (Monday). Following members are present in the meeting the names of the members are as follows:-

| S. No. | Name | Member | Mobile No. | E-mail |
|--------|-----------------------------------|---------------------------------------|------------|---------------------------------------|
| 1. | Mrs. Sanjana Mittal, | Deputy Director, AIRSR | 9899901819 | sanjanaddi@gmail.com |
| 2. | Mr. Jitender Srivastava, | Nodal Officer-GRC | 9811125565 | jitenderajni@gmail.com |
| 3. | Mrs. Geeta Bhutani | In-Charge, Student Welfare | 9971224817 | ashtavakrastudentwelfare@gmail com |
| 4. | Ms. Mansa Verma | Member, AIRSR | 8800241657 | mansaverma1585@gmail.com |
| 5. | Dr. J. Das | Psychiatrist , SGRC and Visiting | 8287278762 | Jdasjdas@rediffmail.com |
| 6 | Dr. Sashi Bhushan Kumar Gupta, | | 7048979076 | shashi2007pmch@gmail.com |
| 7. | Md. Haseeb Ahmad, | Psychologist, SGRC and Faculty, AIRSR | 8076201306 | ahmmed.haseeb@gmail.com |
| 8 | Mr. Vikas Kataria | Sr. Admin Officer | 9711148848 | vikaskataria1611@gmail.com |

| | | Elected S | tudent Representativ | es – 1st Year | |
|--------|----------------|---------------|----------------------|-----------------------------|------------------------------|
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | E-mail |
| 1 | YASHIKA | 35152312623 | (B-ED SE -LD) | 9910145070 | pqrs5070@gmail.com |
| 2 | KARISHMA | 01352312223 | (B-ED SE -HI) | 9667548863 | Karishmapanchal246@gmail.com |
| 3 | AKANSHA GANGUL | Y 01752312423 | (B-ED SE -ASD) | 9319610299 | akanshaganguly023@gmail.com |
| 4 | ANKIT | 35252312523 | (B-ED SE -ID) | 9821917534 | desankit@gmail.com |
| 5 | APPURVA KAKKAR | 35152312623 | (B-ED SE -VI) | 9034718716 | appurva3avg@gmail.com. |
| | | Elected S | tudent Representativ | es – 2 ^{nd t} Year | |
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | |
| 1. | ENA BISHT | 02352312522 | (B-ED SE -ID) | 9266014075 | enabisht188@gmail.com |
| 2. | KRITI DHUNNA | 01252312422 | (B-ED SE -ASD) | 7042575744 | kri.dhunna@gmail.com |
| 3. | VARSHA | 35152312322 | (B-ED SE -LD) | 8882271272 | |
| 4. | SAKSHI SHARMA | 00152312622 | (B-ED SE -VI) | 9871084120 | sakshibhardwaj196@gmail.com |



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|---|-----|---------------|-------------|---------------|------------|------------------------------|
| | 5 | AKSHITA SINGH | 00252312222 | (B-ED SE -HI) | 7428950516 | akshita30061999@gmail.com |

Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise members of SGRC and UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal)
Regulation 2012 and invited the students to speak in confidence with their class in charges and In-charge
Student Welfare.

Item No. 2: To notify Grievance Redressel Committee on Institute's website.

Resolved: The Students are appraised and notify about the type of Grievance Redressel Committee on Institute website.

Item No. 3: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

Item No. 4: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra Times prospectus.

Resolved: The Students and are appraised about the SGRC through published/Notified in Ashtavakra-Times and on Institute's website.

Item No. 5: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form

Item No. 6: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

Item No. 7: Student Feedback

Resolved: The Student and Stake Holders are approised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitendra Shrivastava , Nodal Officer, Students Grievance

Redressal Committee

Mr. Jitelikora Shrisi Member Secretar Faculty-HI Dept.

Page 2 of 3

Cc to:

1) Mrs. Sanjana Mittal; Deputy Director, AIRSR

2) Mr. Jitender Srivastava; Nodal Officer-GRC

3) Mrs. Geeta Bhutani; In charge, Student Welfare, AIRSR

4) Ms. Mansa Verma, Member, AIRSR Warra Verma

5) Dr. J. Das, Psychiatrist, SGRC and Visiting Wash

6) Mr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside Visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

9) HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year) Shift 12) HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)







App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : -

Date: 19.2.24

STUDENTS GRIEVANCE REDRESSAL COMMITTEE Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Conference room of Ashtavakra Institute of Rehabilitation Sciences & Research at 11:45 AM on 19.02.2024. Following members are present in the meeting the names of the members are as follows:-

| S. No. | Name | Member | Mobile No. | E-mail |
|--------|-----------------------------------|---|------------|--------------------------------|
| 1. | Mrs. Sanjana Mittal, | Deputy Director, AIRSR | 9899901819 | sanjanaddl@gmail.com |
| 2. | Mr. Jitender Srivastava, | Nodal Officer-GRC | 9811125565 | jitenderajni@gmail.com |
| 3. | Mrs. Geeta Bhutani | In-Charge, Student Welfare | 9971224817 | ashtavakrastudentwelfare@mail. |
| 4. | Ms. Mansa Verma | Member, AIRSR | 8800241657 | mansaverma1585@gmaneom |
| 5. | Dr. J. Das | Psychiatrist , SGRC and Visiting | 8287278762 | jdasjdas@rediffmail.com |
| 6. | Dr. Sashi Bhushan Kumar Gupta, | Professional Students Councilor, outside visiting | 7048979076 | shashi2007pmch@gmall.com |
| 7. | Md. Haseeb Ahmad, | Psychologist, SGRC and Faculty, AIRSR | 8076201306 | ahmmed.haseeb@gmail.com |
| 8. | Mr. Vikas Kataria | Sr. Admin Officer | 9711148848 | vikaskataria1611@gmail.com |

| S. No. | Student Name | Enroll, No. | ent Representatives - Program | Mobile No. | E-mail |
|--------|-----------------|-------------|----------------------------------|------------|------------------------|
| 1. | YASHIKA | 35152312623 | (B-ED SE -LD) | 9910145070 | pqrs5070@gmail.com |
| 2. | KARISHMA | 01352312223 | (B-ED SE -HI) | 9667548863 | Karishmapanchal246@gma |
| 3. | AKANSHA GANGULY | 01752312423 | (B-ED SE -ASD) | 9319610299 | akanshaganguly023@gmai |
| 4. | ANKIT | 35252312523 | (B-ED SE -ID) | 9821917534 | desankit@gmail.com |
| 5. | APPURVA KAKKAR | 35152312623 | (B-ED SE -VI) | 9034718716 | appurva3avg@gmail.com |

| | Elected Student Representatives – 2 nd Year | | | | | |
|--------|--|-------------|----------------|------------|-----------------------|--|
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | E-mail | |
| 1. | ENA BISHT | 02352312522 | (B-ED SE -ID) | 9266014075 | enabisht188@gmail.com | |
| 2. | KRITI DHUNNA | 01252312422 | (B-ED SE -ASD) | 7042575744 | kri.dhunna@gmail.com | |

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Page 1 of 3

| 3. | VARSHA | 35152312322 | (B-ED SE -LD) | | 1 A Orace As |
|----|---------------|-------------|---------------|------------|---------------------------|
| 4. | SAKSHI SHARMA | 00152312622 | (B-ED SE -VI) | 9871084120 | . (3) |
| 5. | AKSHITA SINGH | 00252312222 | (B-ED SE -HI) | 7428950516 | akshita30061998@gmail.com |

Following meeting Agenda was taken up in the meeting

Item No. 1 To appraise members of SGRC and UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal)
Regulation 2012 and invited the students to speak in confidence with their class in charges and in-charge
Student Welfare

ATR: All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both Years.

Item No. 2: To notify Grievance Redressel Committee on Institute's website.

Resolved: The Students are appraised and notify about the type of Grievance Redressel Committee on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

Item No. 3: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 4: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra Times prospectus.

Resolved: The Students and are appraised about the SGRC through published/Notified in Ashtavakra-Times and on Institute's website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 5: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form

ATR: All the students and stakeholders are appraised about the SGRC link on Institute website for Grievance Form.

Page 2 of 3

Item No. 6: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 7: Student Feedback

Resolved: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

ATR: All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitendra Shrivastava , Nodal Officer, Students Grievance Redressal Committee

Mr. Jiten da Shrijaastava Member Secretary, SGRC Faculty-Hispept

Cc to:

1) Mrs. Sanjana Mittal, Deputy Director, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani, In-Charge, Student Welfare

4) Ms. Mansa Verma , Member, AIRSR House V

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year)

12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)

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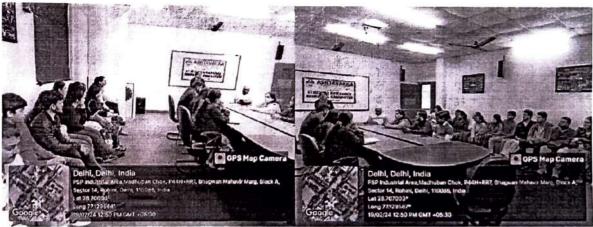


App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Student Grievance Reressal Committee (SGRC) Meeting

SGRC Meeting in Progress with Members & Students Representatives on 19.02.2024









Ashtavakra Institute of Rehabilitation Sciences & Research Formarly Special Art School

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

PSP, Institutional Area, Madhuban Chowk, Rohini Daihi-85, Ph : 011-27550012/13
Fax : 011-27550018 - Email : Inforshab@tecnia.in Website : www.rshab.tecnia.in

Ref. No. AIRSR/2023-24/ 4302

To

The Officer Incharge Affiliation Branch Administrative Block, GGSIP University Sector 16C, Dwarka, New Delhi-110078

Subject: Action Taken Report of Student Grievance Redressal Committee (SGRC) AIRSR Reference: GGSIP University letter no. GGSIPU/2019-20/Legal/1916 Dt. 23.05,19 and GGSIPU/2017-18/1039/Legal Dt. 18.07.17

Sir/Madam,

This has reference to subject cited above and compliance of the same; please find the attached file of the following Items of SGRC - Ashtavakra Institute of Rehabilitation Sciences & Research:-

1. Reports of the Proceedings of SFRC at the end of the session is enclosed dated 28.04.2023

Thanking you and assuring you our best attention always.

Yours Sincerely,

Mrs. Sanjana Mitta Deputy Director

Encl.: As stated above

, Copy to: The Registrar, GGSIP University, D



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No :- AIRSR 2023-24/4530-A

Date:- 10.11.2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE **MEETING NOTICE**

1) Mrs. Sanjana Mittal, Deputy Director, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani, In-Charge, Student Welfare

4) Ms. Mansa Verma , Member, AIRSR

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year) \$ U

12) Mr. Jitender Sirvastava, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year) 700 13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year) www

Subject: SGRC meeting to be held on 17.11.2023

Dear Sir/Madam,

It has been decided to hold the meeting of Students Grievance Redressal Committee with all members of SGRC to appraise to all stakeholders about SGRC regulation / policy / process of UGC/AICTE/GGSIPU and Student Grievance if any. We request you to kindly make yourself available for smooth conduct of the SGRC meeting on 17.11.2023 at 11:45 AM in the Conference room, AIRSR.

Please confirm your participation in the process by telephone.

Thanking you,

Yours faithfully,

Member Secretary Faculty HI Dept



App.by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : - AIRSR /2023-24/4535-B

Date: 17/11/2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE MEETING AGENDA

Following AGENDA ITEMS had been taken up for the SGRC Meeting to be held on 17.11.2023

- Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.
- Item No. 2: To appraise new members List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
 - admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue:
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
 - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
 - xi. failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provisions of law for the time being in force:
 - xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
 - xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;
 - xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
 - xv. denial of quality education as promised at the time of admission or required to be provided;

Page 1 of 2

xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Item No. 3: To notify Grievance Redressel Committee on Institute website.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Item No. 5: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_AIRSR

Item No. 6: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

Item No. 7: Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors

Item No. 8: Proceedings of SGRC meticulous and verifiable contents

Item No. 9: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Item No. 10: Student Grievance if any

Item No. 11: Student Feedback

Any other item with the permission of the chair Mr. Jitender Srivastava, Nodal Officer, Students Grievance Redressal Committee.

Mr. Jitandra Strivas tava Member Sedretary, SGRO Faculty Al Dept.

Cc to: All the members of SGRC including

Mrs. Sanjana Mittal, Deputy Director, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC

3) Mrs. Geeta Bhutani,In-Charge, Student Welfare

4) Ms. Mansa Verma , Member, AIRSR

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1" & 2" Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1* & 2nd Year) \$1

12) Mr. Jitender Sirvastava, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year) Therefore





Ashtavakra Institute of Rehabilitation Sciences & Research
Formerly Special Art School

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India
Affiliated to GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

PSP. Institutional Area. Methylana Chande Babilit Deliticas. Ph : 011-27550012/15

PSP, Institutional Area, Madhuban Chowk, Rohini Delhi-85, Ph : 011-27550012/15
Fax : 011-27550018 • Email : Inforehab@tecnia.in Website : www.rehab.tecnia.in

ROT NO ALKSR/2023-24/4535-A

Dated 17/11/20.

MEETING ATTENDANCE SHEET

Attendance of Students Grievance Redressal Committee meeting of Members held in Conference hall 1st Floor, AIRSR at 11:45 AM on 17.11.2023

| S. No. | Members of SGRC | SIGNATURE |
|--------|--|-----------|
| 1. | Mrs. Sanjana Mittal, Deputy Director, AIRSR | a Cite |
| 2. | Mr. Jitender Srivastava, Nodal Officel-GRC | Sam |
| 3. | Mrs. Geeta Bhutani,In-Charge, Student Welfare | ageto |
| 4. | Ms. Mansa Verma ,Member, AIRSR | 1 2 1 |
| 5. | Dr. J. Das , Psychiatrist , SGRC and Visiting | dass |
| 6. | Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting | Luo |
| 7. | Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR | (3) |
| 8. | Mr. Vikas Kataria, Sr. Admin Officer | - |

| 5. No. | Enroll. No. | Elected Student Representatives of SGRC - 1st Year | SIGNATURE |
|--------|-------------------------|--|-----------|
| 1 | BED/SER/LD/2023-25/68 | YASHIKA (B-ED SE -LD) | Yaskul |
| 2 | BED/SER/HI/2023-25/242 | KARISHMA (B-ED SE -HI) | - |
| 3 | BED/SER/ASD/2023-25/175 | AKANSHA GANGULY (B-ED SE -ASD) | alinquely |
| 4 | BED/SER/ID/2023-25/282 | ANKIT (B-ED SE -ID) | 1 hit |
| 5 | BED/SER/VI/2023-25/61 | APPURVA KAKKAR (B-ED SE -VI) | MATT |

| Collage Enroll. No. | Elected Student Representatives of SGRC - 2nd Year | SIGNATURE |
|---------------------|--|--|
| 02352312522 | ENA BISHT (B-ED SE -ID) | Ena |
| 01252312422 | KRITI DHUNNA (B-ED SE -ASD) | Yundi 972 |
| 35152312322 | VARSHA (B-ED SE -LD) | Tanza |
| 00152312622 | AYUSHI (B-ED SE -VI) | auesi |
| 00252312222 | AKSHITA SINGH (B-ED SE -HI) | Alum |
| | 02352312522 01252312422 35152312322 00152312622 | 2nd Year 02352312522 ENA BISHT (B-ED SE -ID) 01252312422 KRITI DHUNNA (B-ED SE -ASD) 35152312322 VARSHA (B-ED SE -LD) 00152312622 AYUSHI (B-ED SE -VI) |





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Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : AIRSR 2023 - 24/4535-C

Date: 17/11/2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE Minute of Meeting

A meeting of the Students Grievance Redressal Committee members was convened in the conference room of Ashtavakra Institute of Rehabilitation Sciences & Research at 11:45 AM on 17.11.2023 (Friday). Following members are present in the meeting the names of the members are as follows:-

| S. No. | | Member | Mobile No. | E-mail |
|--------|-----------------------------------|---|------------|--------------------------------|
| 1. | Mrs. Sanjana Mittal, | Deputy Director, AIRSR | 9899901819 | sanjanaddl@gmail.com |
| 2. | Mr Jitender Srivastava, | Nodal Officer-GRC | 9811125565 | jitenderajni@gmail.com |
| | Mrs. Geeta Bhutani | In-Charge, Student Welfare | 9971224817 | ashtavakrastudentwelfare@gmail |
| 4. | Ms. Mansa Verma | Member, AIRSR | 8800241657 | mansaverma1585@gmail.com |
| 5. | | Psychlatrist , SGRC and Visiting | 8287278762 | jdasjdas@rediffmail.com |
| | Dr. Sashi Bhushan Kumar Gupta, | Professional Students Councilor, outside visiting | 7048979076 | shashi2007pmch@gmail.com |
| 7 | Md. Haseeb Ahmad, | Psychologist, SGRC and Faculty, AIRSR | 8076201306 | ahmmed.haseeb@gmail.com |
| 8. | Mr. Vikas Kataria | Sr. Admin Officer | 9711148848 | vikaskataria1611@gmail.com |

| | | Elected St | udent R | epresenta | tives - | - 1st Y | ear | |
|--------|----------------|----------------------|------------------|------------|-----------------------|---------|----------|------------------------------|
| 5. No. | Student Nam | e Enroll. No. | | Program | | _ | ile No. | E-mail |
| 1. | YASHIKA | BED/SER/LD/2023-2 | 25/68 | (B-ED SE | -LD) | _ | 145070 | pqrs5070@gmail.com |
| 2. | KARISHMA | BED/SER/HI/2023-2 | At the secretary | (B-ED SE | -HI) | 9667 | 548863 | Karishmapanchal246@gmail.com |
| 3. | AKANSHA GANGI | JLY BED/SER/ASD/2023 | -25/175 | (B-ED SE | –ASD) | 9319 | 610299 | akanshaganguly023@gmail.com |
| 4. | ANKIT | BED/SER/ID/2023-2 | 5/282 | (B-ED SE | -ID) | 9821 | 917534 | desankit@gmail.com |
| 5. | APPURVA KAKKAI | BED/SER/VI/2023-25 | 5/61 | (B-ED SE - | -VI) | 9034 | 718716 | appurva3avg@gmail.com |
| | | Elected S | tudent Re | presentati | ves – 2 nd | Vear | | |
| S. No. | Student Name | Enroll. No. | 777277 | ogram | 1 | le No. | E-mai | I |
| 1. | ENA BISHT | 02352312522 | | D SE -ID) | 926601 | | _ | t188@gmail.com |
| 2. | KRITI DHUNNA | 01252312422 | (B-E | D SE -ASD) | 704257 | 75744 | kri.dhun | na@gmail.com |

Page 1 of 4

actor-14
Rot ni, Delhi-85

| 3. | VARSHA | 26.46.20 | | | |
|----|---------------|-------------|---------------|------------|------------------------------|
| | TAILSTIA | 35152312322 | (B-ED SE -LD) | 8882271272 | sehrawatvarsha2000@gmail.com |
| 4. | SAKSHI SHARMA | 00153313655 | | | |
| | | 00152312622 | (B-ED SE -VI) | 9871084120 | sakshibhardwaj196@gmail.com |
| 5. | AKSHITA SINGH | 0000 | | | |
| | CKSHITA SHYGH | 00252312222 | (B-ED SE -HI) | 7428950516 | akshita30061999@gmail.com |

Following meeting Agenda was taken up in the meeting

Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and In charge Student Welfare

- Item No. 2: List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (i-xvi); namely
 - admission contrary to merit determined in accordance with the declared admission policy of the institution;
 - ii. irregularity in the process under the declared admission policy of the institution;
 - iii. refusal to admit in accordance with the declared admission policy of the institution;
 - non-publication of prospectus by the institution, in accordance with the provisions of these regulations;
 - v. publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts;
 - vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue;
 - vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
 - viii. violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students;
 - ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
 - x. delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;



- xi. failure by the institution to provide student amenities as set out in the of law for the time being in force;
- of students;

 xiii. non-transparent or unfair practices adopted by the institution for the evaluation
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by xiv.
- xiv. complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with denial of quality and contract the students of students from the Scheduled Castes, the disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Resolved: The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare

Item No. 3: To notify Grievance Redressel Committee on Institute website.

Resolved: The Students are appraised and notify about the type of Grievance Redressel Committee on Institute website.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

Item No. 5: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_AIRSR Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

Item No. 6: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra prospectus

Resolved: The Students and are appraised about the SGRC through published/Notified in Ashtavakra - Times and on Institute website.



Item No. 7: Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students

Resolved: The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

Item No. 8: Proceedings of SGRC meticulous and verifiable contents

Resolved: The Student and Stake Holders are appraised and notify about Proceedings of the

Item No. 9: Maintenance of Grievance Form "Online Student Grievance" link on Institute

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form

Item No. 10: Student Feedback

Resolved: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitendra Shrivastava , Nodal Officer, Students Grievance Redressal Committee

Faculty-HI Dept

Cc to:

1) Mrs. Sanjana Mittal, Deputy Director, AIRS

2) Mr. Jitender Srivastava, Nodal Officer-GRC **

3) Mrs. Geeta Bhutani, In-Charge, Student Welfare

4) Ms. Mansa Verma , Member, AIRSR

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer 9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year) Cu

12) Mr. Jitender Sirvastava, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)

Page 4 of 4



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Ref. No: - AIRSR/2023-24/4536-A

Date:- 17/11/2023

STUDENTS GRIEVANCE REDRESSAL COMMITTEE Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Conference room of Ashtavakra Institute of Rehabilitation Sciences & Research at 11:45 AM on 17.11.2023 (Friday). Following members are present in the meeting the names of the members are as following members are as following members are as following members are present in the meeting the names of the members are as following members are present in the meeting the names of the members are as following members are present in the meeting the names of the members are as following members are present in the meeting the names of the members are as following members and as following m

| S. No. | Name | nt in the meeting the na Member . | ines of the mem | bers are as follows:- | |
|--------|--------------------------|--|-----------------|--|--|
| 1. | Mrs. Sanjana Mittal, | The state of the s | Mobile No. | E-mail | |
| | | Deputy Director, AIRSR | 9899901819 | sanjanaddl@gmail.com | |
| 2. | Mr. Jitender Srivastava, | Nodal Officer-GRC | 9811125565 | | |
| 3. | M | instance visitation de la constant | 3011123365 | jitenderajni@gmail.com | |
| 3. | Mrs. Geeta Bhutani | In-Charge, Student | 9971224817 | ashtavakrastudentwelfare@gmail | |
| 4. | Ms. Mansa Verma | Welfare | | com | |
| | Terma | Member, AIRSR | 8800241657 | mansaverma1585@gmail.com | |
| 5. | Dr. J. Das | Psychiatriat conc. I | - | THE RESERVE OF THE PARTY OF THE | |
| | _ | Psychiatrist , SGRC and Visiting | 8287278762 | jdasjdas@rediffmail.com | |
| | Dr. Sashi Bhushan | | 7048979076 | 1 | |
| | Kumar Gupta, | Councilor, outside visiting | 7048979076 | shashi2007pmch@gmail.com | |
| 7. | Md. Haseeb Ahmad, | Psychologist, SGRC and | 8076201306 | 2hmmod hossel O | |
| , | V. Tom | Faculty, AIRSR | 55, 5251500 | ahmmed.haseeb@gmail.com | |
| 3. | Mr. Vikas Kataria | Sr. Admin Officer | 9711148848 | vikaskataria1611@gmail.com | |

| S. No. | Chd | Elected Student R | epresentatives - | - 1" Year | |
|--------|-------------------------|-------------------------|------------------|------------|-------------------------|
| | Student Name | Enroll. No. | Program | Mobile No. | E-mail |
| 1. | YASHIKA | BED/SER/LD/2023-25/68 | (B-ED SE –LD) | 9910145070 | pqrs5070@gmail.com |
| 2. | KARISHMA | BED/SER/HI/2023-25/242 | (B-ED SE -Hİ) | 9667548863 | Karishmapanchal246@gma |
| 3. | AKA NSHA GANGULY | BED/SER/ASD/2023-25/175 | (B-ED SE -ASD) | 9319610299 | akanshaganguly023@gmail |
| 4. | ANKIT | BED/SER/ID/2023-25/282 | (B-ED SE -ID) | 9821917534 | desankit@gmail.com |
| 5. | APPURVA KAKKAR | BED/SER/VI/2023-25/61 | (B-ED SE -VI) | 9034718716 | appurva3avg@gmail.com |

| | Elected Student Representatives – 2 nd Year | | | | | |
|--------|--|-------------|----------------|------------|------------------------------|--|
| S. No. | Student Name | Enroll. No. | Program | Mobile No. | E-mail | |
| 1. | ENA BISHT | 02352312522 | (B-ED SE -ID) | 9266014075 | enabisht188@gmail.com | |
| 2. | KRITI DHUNNA | 01252312422 | (B-ED SE -ASD) | 7042575744 | kri.dhunna@gmail.com | |
| 3. | VARSHA | 35152312322 | (B-ED SE -LD) | 8882271272 | sehrawatvarsha2000@gmail.com | |



| | 00152312622 | (B-ED SE -VI) | 0971094130 | |
|---------------|-------------|---------------------------|---|-----------------------------|
| AKSHITA SINGH | 002522 | | 3671084120 | sakshibhardwaj196@gmail.com |
| , sintan | 00252312222 | (B-FD SE _ HI) | | |
| | | | /428950516 | akshita30061999@gmail.com |
| | | AKSHITA SINGH 00252312222 | AKSHITA SINGH 00252312222 (B-ED SE -HI) | 00252312222 (B.ED.SE. III) |

Item No. 1: To appraise new members about UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

Resolved: The Students are appraised during the orientation program about the Grievance Redressal) Regulation 2012 and invited the students to speak in confidence with their class in charges and in-charge

ATR: All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts.

Item No. 2: List of "Grievance" as has been put forwarded in definition of the above regulation in clause no. 3; sub clause: (h) Sr. No. (I-xvI); namely

- admission contrary to merit determined in accordance with the declared admission i. policy of the institution;
- ii. irregularity in the process under the declared admission policy of the institution;
- refusal to admit in accordance with the declared admission policy of the institution; iii.
 - non-publication of prospectus by the institution, in accordance with the provisions of iv. these regulations;
- publication by the institution of any information in the prospectus, which is false or ٧. misleading, and not based on facts;
- vi. withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue:
- vii. demand of money in excess of that specified to be charged in the declared admission policy of the institution;
- violation, by the institution, of any law for the time being in force in regard to viii. reservation of seats in admission to different category of students;
- ix. nonpayment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Commission;
- delay by the institution in the conduct of examinations, or declaration of results, beyond X. the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Commission;
- failure by the institution to provide student amenities as set out in the prospectus, or is xi. required to be extended by the institution under any provisions of law for the time being in force;
- xii. non-transparent or unfair practices adopted by the institution for the evaluation of students;
- xiii. delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the Commission;



- complaints of alleged discrimination of students from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories;
- xv. denial of quality education as promised at the time of admission or required to be provided; and
- xvi. harassment or victimization of a student, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

Resolved: The Students are appraised during the orientation program about the type of Grievance as mentioned in Regulation 2012 and invited the students to speak in confidence on all the Xvi types of points with their class In-charges and In-charge Student Welfare.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 3: To notify Grievance Redressel Committee on Institute website.

Resolved: The Students are appraised and notify about the type of Grievance Redressel Committee on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

Item No. 4: To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 5: To Appraise all stakeholders about Notice of UGC/AICTE/GGSIPU @SGRC_AIRSR

Resolved: The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 6: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Tecnia Times prospectus

Resolved: The Students and are appraised about the SGRC through published/Notified in Tecnia- Times and on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 7: Specialized Member of SGRC Psychiatrist/Psychologist/Professional Students Councilors



Page 3 of 5

Resolved: The Student and Stake Holders are appraised and notify about availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

ATR: All the students and stakeholders are appraised about the SGRC competency with regard to availability of Psychiatrist/Psychologist/Professional Students Councilors in SGRC.

Item No. 8: Proceedings of SGRC meticulous and verifiable contents

Resolved: The Student and Stake Holders are appraised and notify about Proceedings of the meeting of SGRC.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 9: Maintenance of Grievance Form "Online Student Grievance" link on Institute website

Resolved: The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for **Grievance Form**

ATR: All the students and stakeholders are appraised about the SGRC link on Institute website for Grievance Form.

Item No. 10: Student Grievance if any

Resolved: No major or minor grievance was observed and received from any stakeholder.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 11: Student Feedback

Resolved: The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

ATR: All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitendra Shrivastava , Nodal Officer, Students Grievance Redressal Committee

Mr. Jite dra Shrivastava Member Secretaria School Faculty Dept

Cc to:

1) Mrs. Sanjana Mittal, Deputy Director, AIRSR

2) Mr. Jitender Srivastava, Nodal Officer-GRC 344

3) Mrs. Geeta Bhutani, In-Charge, Student Welfare (

4) Ms. Mansa Verma , Member, AIRSR

5) Dr. J. Das , Psychiatrist , SGRC and Visiting

6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting

7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR

8) Mr. Vikas Kataria, Sr. Admin Officer

9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1st & 2nd Year)

10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1st & 2nd Year)

11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1st & 2nd Year)

12) Mr. Jitender Sirvastava, HoD, B-Ed SE (HI) for Elected Student Representatives (1st & 2nd Year)

13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1st & 2nd Year)



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Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Student Grievance Reressal Committee (SGRC) Meeting

SGRC Meeting in Progress with Members & Students Representatives on 17.11.2023





