



# Ashtavakra Institute of Rehabilitation Sciences & Research

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India  
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No : -

Date:-19.2.24

## STUDENTS GRIEVANCE REDRESSAL COMMITTEE Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee members was convened in the Conference room of Ashtavakra Institute of Rehabilitation Sciences & Research at 11:45 AM on 19.02.2024. Following members are present in the meeting the names of the members are as follows:-

S. No.	Name	Member	Mobile No.	E-mail
1.	Mrs. Sanjana Mittal,	Deputy Director, AIRSR	9899901819	sanjanaddl@gmail.com
2.	Mr. Jitender Srivastava,	Nodal Officer-GRC	9811125565	jitenderajni@gmail.com
3.	Mrs. Geeta Bhutani	In-Charge, Student Welfare	9971224817	ashtavakrastudentwelfare@gmail.com
4.	Ms. Mansa Verma	Member, AIRSR	8800241657	mansaverma1585@gmail.com
5.	Dr. J. Das	Psychiatrist, SGRC and Visiting	8287278762	jdajdas@rediffmail.com
6.	Dr. Sashi Bhushan Kumar Gupta,	Professional Students Councilor, outside visiting	7048979076	shashi2007pmch@gmail.com
7.	Md. Haseeb Ahmad,	Psychologist, SGRC and Faculty, AIRSR	8076201306	ahmmed.haseeb@gmail.com
8.	Mr. Vikas Kataria	Sr. Admin Officer	9711148848	vikaskataria1611@gmail.com

### Elected Student Representatives – 1<sup>st</sup> Year

S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	YASHIKA	35152312623	(B-ED SE –LD)	9910145070	pqrs5070@gmail.com
2.	KARISHMA	01352312223	(B-ED SE –HI)	9667548863	Karishmapanchal246@gmail.com
3.	AKANSHA GANGULY	01752312423	(B-ED SE –ASD)	9319610299	akanshaganguly023@gmail.com
4.	ANKIT	35252312523	(B-ED SE –ID)	9821917534	desankit@gmail.com
5.	APPURVA KAKKAR	35152312623	(B-ED SE –VI)	9034718716	appurva3avg@gmail.com

### Elected Student Representatives – 2<sup>nd</sup> Year

S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	ENA BISHT	02352312522	(B-ED SE –ID)	9266014075	enabisht188@gmail.com
2.	KRITI DHUNNA	01252312422	(B-ED SE –ASD)	7042575744	kri.dhunna@gmail.com





3.	VARSHA	35152312322	(B-ED SE –LD)	8882271272	sehravatvarsha2000@gmail.com <i>Varsha</i>
4.	SAKSHI SHARMA	00152312622	(B-ED SE –VI)	9871084120	sakshibhardwaj196@gmail.com <i>Sakshi</i>
5.	AKSHITA SINGH	00252312222	(B-ED SE –HI)	7428950516	akshita30061999@gmail.com <i>akshita</i>

Following meeting Agenda was taken up in the meeting

**Item No. 1** To appraise members of SGRC and UGC (Establishment and Mechanism for Grievance Redressal) Regulation 2012.

**Resolved:** The Students are appraised during the orientation program about the Grievance Redressal Regulation 2012 and invited the students to speak in confidence with their class in charges and In-charge Student Welfare

**ATR:** All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both Years.

**Item No. 2:** To notify Grievance Redressal Committee on Institute's website.

**Resolved:** The Students are appraised and notify about the type of Grievance Redressal Committee on Institute website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website also to lodge the grievance if any.

**Item No. 3:** To Appraise all stakeholders about Notification Statute of SGRC of UGC and AICTE

**Resolved:** The Students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website.

**Item No. 4:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra Times prospectus.

**Resolved:** The Students and are appraised about the SGRC through published/Notified in Ashtavakra-Times and on Institute's website.

**ATR:** All the students and stakeholders are appraised about the SGRC on Institute website.

**Item No. 5:** Maintenance of **Grievance Form** "Online Student Grievance" link on Institute website

**Resolved:** The Student and Stake Holders are appraised and notify about "Online Student Grievance" link on Institute website for **Grievance Form**

**ATR:** All the students and stakeholders are appraised about the SGRC link on Institute website for **Grievance Form**.



**Item No. 6: Student Grievance if any**

**Resolved:** No major or minor grievance was observed and received from any stakeholder.

**ATR:** All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges are frequently meeting thorough Elected Student Representatives in both shifts, no grievance made by any student.

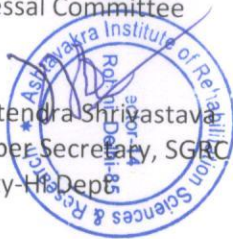
**Item No. 7: Student Feedback**

**Resolved:** The Student and Stake Holders are appraised about the "Online Student Feedback" link on Institute website.

**ATR:** All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitendra Shrivastava , Nodal Officer, Students Grievance Redressal Committee

Mr. Jitendra Shrivastava  
Member Secretary, SGRC  
Faculty-H&Dept



Cc to:

- 1) Mrs. Sanjana Mittal, Deputy Director, AIRSR
- 2) Mr. Jitender Srivastava, Nodal Officer-GRC
- 3) Mrs. Geeta Bhutani, In-Charge, Student Welfare
- 4) Ms. Mansa Verma, Member, AIRSR
- 5) Dr. J. Das, Psychiatrist, SGRC and Visiting
- 6) Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor, outside visiting
- 7) Md. Haseeb Ahmad, Psychologist, SGRC and Faculty, AIRSR
- 8) Mr. Vikas Kataria, Sr. Admin Officer
- 9) Mrs. Anupma Gupta, HoD, B-Ed SE (ASD) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 10) Mr. Geeta Bhutani, HoD, B-Ed SE (ID) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 11) Ms. Shilky Singhal, HoD, B-Ed SE (LD) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 12) Ms. Radha Rawat, HoD, B-Ed SE (HI) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)
- 13) Ms. Mansa Verma, HoD, B-Ed SE (VI) for Elected Student Representatives (1<sup>st</sup> & 2<sup>nd</sup> Year)