



Ashtavakra Institute of Rehabilitation Sciences & Research

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India

Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No. : - AIRSR/2025-26/5301-C

Date:- 27.11.2025

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Action Taken Report (ATR)

A meeting of the Students Grievance Redressal Committee member was convened in the Conference Room of Ashtavakra Institute of Rehabilitation Sciences and Research at 11:30 AM on 27.11.2025. Following members are present in the meeting the name of the members are as follows:

S. No.	Name	Member	Mobile No.	E-mail
1.	Mrs. Sanjana Mittal	Deputy Director, AIRSR	9899901819	sanjanaddl@gmail.com
2.	Mr. Jitender Srivastava	Nodal Officer-GRC	9811125565	jitenderajni@gmail.com
3.	Mrs. Geeta Bhutani	Principal-In-Charge, Student, Welfare	9971224817	ashtavakrastudentwelfare@gmail.com
4.	Ms. Mansa Verma	Member, AIRSR	8800241657	Mansaverma1585@gmail.com
5.	Dr. J. Das	Psychiatrist, SGRC and Visiting	8287278762	jdassjdas@rediffmail.com
6.	Dr. Sashi Bhushan Kumar Gupta	Professional Students Councilor, Outside Visiting	7048979076	Shashi2007pmch@gmail.com
7.	DR. Nupur Sharma	Psychologist, SGRC and Faculty, AIRSR	9354315515	Snupur113@gmail.com
8.	Mr. Ramesh Kumar	Sr. Admin Officer	9953233757	prorehab@tecnia.in

Elected Student Representatives – 1st Year

S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	Kritika	00152312225	(B-ED SE –HI)	9354929746	Prajapatkritika420@gmail.com
2.	Mansi	01952312525	(B-ED SE –ID)	9319912134	ghududagar006@gmail.com
3.	Faguni	00152312625	(B-ED SE –VI)	9315369738	Fagunisolanki30@gmail.com
4.	Bhumi	00552312425	(B-ED SE – ASD)	9643025704	gbhumi@gmail.com
5.	Fatima	00952312325	(B-ED SE –LD)	9625630868	Khanfatima01@gmail.com

Elected Student Representatives – 2nd Year

S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	PRATIKSHA	35352312224	(B-ED SE –HI)	9650415299	Pratiksha2@gmail.com
2.	JHANVI	2152312524	(B-ED SE –ID)	8448911428	jhanvijhanvi766@gmail.com



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3.	HARSHITA GUPTA	252312624	(B-ED SE -VI)	8860590061	harshigupta763@gmail.com	HJ
4.	YASH SINGH	452312424	(B-ED SE - ASD)	8882041296	syash0563@gmail.com	Yash
5.	PAWAN KUMAR	01452312324	(B-ED SE -LD)	8920805985	pk9873208066@gmail.com	Pk

Following meeting agenda was taken up in the meeting

Item number 1: To appraise about UGC establish meant and mechanism for grievance redressal regulation 2012.

Resolved: The student or appraised during the orientation program about the Grievance Redressal Regulation 2012 and invited the student to speak in confidence with their class in charge and in charge Student Welfare.

ATR: All the students are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also class in charge are frequently meeting thorough Elected Student Representatives in both Years.

Item No. 2: To notify Grievance Redressal Committee on Institute website.

Resolved: The Students are appraised and notify about the types of Grievances Redressal Committee on Institute website.

ATR: All the students and stakeholders were appraised about the SGRC on Institute website also to lodge the grievance if any.

Item No. 3: To appraise all stakeholders about Notification statute of SGRC of UGC and AICTE.

Resolved: The students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

ATR: All the student and stakeholders are appraised about the SGRC on Institute website.

Item No. 4: To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra prospectus.

Resolved: The students and are appraised about the SGRC through published/notified in Ashtavakra - Times and on Institute website.

ATR: All the students and stakeholders are appraised about the SGRC on Institute website.

Item No. 5: Maintenance of Grievance Form "Online Student Grievance" link on Institute website.



Resolved: The Student and Stakeholders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form.

ATR: All the students and stakeholders or appraised about the SGRC link on Institute website for Grievance Form.

Item No. 6: Student Grievance if any.

Resolved: No major or minor grievance was observed and received from any stakeholder.

ATR: All the students and stakeholders are appraised about the SGRC on orientation day in the campus and during interaction details presentation and question answer session was conducted to bring in clarity also Class In-charges or frequently meeting through Elected Student Representatives in both shifts, no grievance made by any student.

Item No. 7: To Introduce New Syllabus of B. Ed SE(ID/ASD/HI/LD/VI).

Resolved: The Student introduce about the new syllabus of B. Ed SE(ID/ASD/HI/LD/VI).

ATR: All the Students and stakeholders are get to know their New Syllabus also give one copy to students for their awareness.

Item No. 8: Students Feedback

Resolved: The Student and Stakeholders are appraised about the "Online Student Feedback" link on Institute website.

ATR: All the students and stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitender Srivastava, Nodal Officer, Student Grievance Redressal Committee.

Mr. Jitender Srivastava
Member Secretary, SGRC
Faculty-HI Dept.

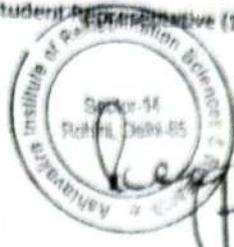


Cc to:

All the members of SGRC including

1. Mrs. Sanjana Mittal, Deputy Director, AIRSR, Chairperson, SGRC AIRSR.
2. Mr. Jitender Srivastava, Nodal Officer-GRC.

3. Mrs. Geeta Bhutani, Principal-in-Charge, Student Welfare. *Geeta*
4. Ms. Mansa Verma, Member, AIRSR. *Mansa*
5. Dr. J. Das, Psychiatrist, SGRC. *J. Das*
6. Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor. *Sashi*
7. Dr. Nupur Sharma, Psychologist, SGRC. *Nupur*
8. Mr. Ramesh Kumar, Sr. Admin Officer. *Ramesh*
9. HoD, B-Ed SE (ASD) for Elected Student Representative (1st & 2nd Year). *[Signature]*
10. HoD, B-Ed SE (ID) for Elected Student Representative (1st & 2nd Year). *Geeta*
11. HoD, B-Ed SE (LD) for Elected Student Representative (1st & 2nd Year). *[Signature]*
12. HoD, B-Ed SE (HI) for Elected Student Representative (1st & 2nd Year). *[Signature]*
13. HoD, B-Ed SE (VI) for Elected Student Representative (1st & 2nd Year). *Mansa*



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27/11/05