



# Ashtavakra Institute of Rehabilitation Sciences & Research

App. by Rehabilitation Council of India, Ministry of Social Justice & Empowerment, Govt. of India  
Affiliated to GURU GOBIND SINGH INDRAPRASHTHA UNIVERSITY

Ref. No. :- AIRSR/2025-26/5301-A

Date:- 27.11.2025

## STUDENTS GRIEVANCE REDRESSAL COMMITTEE

### Minutes of Meeting

A meeting of the Students Grievance Redressal Committee member was convened in the conference room of Ashtavakra Institute of Rehabilitation Sciences and Research at 11:30 AM on 27.11.2025. Following members are present in the meeting the name of the members are as follows:

S. No.	Name	Member	Mobile No.	E-mail
1.	Mrs. Sanjana Mittal	Deputy Director, AIRSR	9899901819	sanjanaddl@gmail.com
2.	Mr. Jitender Srivastava	Nodal Officer-GRC	9811125565	jitenderajni@gmail.com
3.	Mrs. Geeta Bhutani	Principal-In-Charge, Student, Welfare	9971224817	ashtavakrastudentwelfare@gmail.com
4.	Ms. Mansa Verma	Member, AIRSR	8800241657	Mansaverma1585@gmail.com
5.	Dr. J.Das	Psychiatrist, SGRC and Visiting	8287278762	jdassdas@rediffmail.com
6.	Dr. Sashi Bhushan Kumar Gupta	Professional Students Councilor, Outside Visiting	7048979076	Shashi2007pmch@gmail.com
7.	DR. Nupur Sharma	Psychologist, SGRC and Faculty, AIRSR	9354315515	Snupur113@gmail.com
8.	Mr. Ramesh Kumar	Sr. Admin Officer	9953233757	prorehab@tecnica.in

### Elected Student Representatives – 1<sup>st</sup> Year

S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	Kritika	00152312225	(B-ED SE –HI)	9354929746	Prajapatkritika420@gmail.com
2.	Mansi	01952312525	(B-ED SE –ID)	9319912134	ghududagar006@gmail.com
3.	Faguni	00152312625	(B-ED SE –VI)	9315369738	Fagunisolanki30@gmail.com
4.	Bhumi	00552312425	(B-ED SE – ASD)	9643025704	gbhumi@gmail.com
5.	Fatima	00952312325	(B-ED SE –LD)	9625630868	Khanfatima01@gmail.com

### Elected Student Representatives – 2<sup>nd</sup> Year

S. No.	Student Name	Enroll. No.	Program	Mobile No.	E-mail
1.	PRATIKSHA	35352312224	(B-ED SE –HI)	9650415299	Pratiksha2@gmail.com
2.	JHANVI	2152312524	(B-ED SE –ID)	8448911428	jhanvijhanvi766@gmail.com

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3.	HARSHITA GUPTA	252312624	(B-ED SE -VI)	8860590061	harshigupta763@gmail.com
4.	YASH SINGH	452312424	(B-ED SE - ASD)	8882041296	syash0563@gmail.com
5.	PAWAN KUMAR	01452312324	(B-ED SE -LD)	8920805985	pk9873208066@gmail.com

Following meeting agenda was taken up in the meeting

**Item number 1:** To appraise November about UGC establish meant and mechanism for grievance redressal regulation 2012.

**Resolved:** The student or appraised during the orientation program about the grievance redressal regulation 2012 and invited the student to speak in confidence with their class in charge and in charge student welfare.

**Item number 2:** List of grievance as has been put forward the definition of the above regulation in clause number three, subclause H serial number I - XVI: namely

1. Admission contrary to merit determined in accordance with the declared admission policy of the institution.
2. Irregularity in the process under the declared admission policy of the institution.
3. Refusal to admit in accordance with the declared admission policy of the admission.
4. Non—publication of prospectus by the institution, in accordance with the provisions of this regulation.
5. Publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts.
6. With holding of, or refusal to return, I need document in the form of certificate of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fees or fees in respect of any course or program of study which such student does not intend to pursue.
7. Demand of money in excess of that specified to be charge in the declared admission policy of the institution.
8. Violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students.
9. Non-payment or delay in payment of scholarships or financial aid is admissible to any student under the declared admission policy of such institution, or under the condition, if any, prescribed by the commission.
10. Delay by the institution in the conduct of examination, or declaration of result, beyond the schedule specified in the Academy calendar of the institution, or in such calendar prescribed by the commission.
11. Failure by the institution to provide student amenities as set out in the prospectus, or is required to be extended by the institution under any provision of law for the time being in force.

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12. Non-transparent or unfair practices adopted by the institution for the evaluation of student.
13. Delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, or as may be notified by the commission.
14. Complaints of alleged discrimination of students from the scheduled caste, scheduled Tribes, other backward classes, women's, minority or persons with disabilities categories.
15. Denial of quality education as promised at the time of admission or required to be provided; and
16. Harassment or victimization of a student, other than cases of harassment, which ought to be proceeded against under the panel provisions of any law for the time being in force.

**Resolved:** The students were appraised during the orientation program about the type of grievances as mentioned in regulation 2012 and invited the student to speak in confidence on all the XV1 types of point with their class in charges and in charges student welfare.

**Item No. 3:** To notify Grievance Redressal Committee on Institute website.

**Resolved:** The students are appraised and notify about the types of Grievances Redressal Committee on Institute website.

**Item No. 4:** To appraise all stakeholders about Notification statute of SGRC of UGC and AICTE.

**Resolved:** The students are appraised and notify about the Notification Statute of SGRC of UGC and AICTE on Institute website.

**Item No. 5:** To appraise all stakeholders that Institute prominently published/notified the details of SGRC by Ashtavakra prospectus.

**Resolved:** The students and are appraised about the SGRC through published/notified in Ashtavakra – Times and on Institute website.

**Item No. 6:** Maintenance of Grievance Form "Online Student Grievance" link on Institute website.

**Resolved:** The Student and Stakeholders are appraised and notify about "Online Student Grievance" link on Institute website for Grievance Form.

**Item No. 7:** To introduce New Syllabus of B. Ed SE(ID/ASD/HI/LD/VI).

**Resolved:** The Student introduce about the new syllabus of B. Ed SE(ID/ASD/HI/LD/VI).

**Item No. 8:** Students Feedback

**Resolved:** The Student and Stakeholders are appraised about the "Online Student Feedback" link on Institute website.

Meeting ended with the thanks to the chair Mr. Jitender Srivastava, Modal Officer, Student Grievance Redressal Committee.



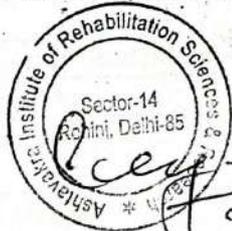
Mr. Jitender Srivastava  
Member Secretary, SGRC  
Faculty-HI Dept.



Cc to:

All the members of SGRC including

1. Mrs. Sanjana Mittal, Deputy Director, AIRSR, Chairperson, SGRC AIRSR. *Sanjana*
2. Mr. Jitender Srivastava, Nodal Officer-GRC. *Jitender*
3. Mrs. Geeta Bhutani, Principal-In-Charge, Student, Welfare. *Geeta*
4. Ms. Mansa Verma, Member, AIRSR. *Mansa*
5. Dr. J. Das, Psychiatrist, SGRC. *J. Das*
6. Dr. Sashi Bhushan Kumar Gupta, Professional Students Councilor. *Sashi*
7. Dr. Nupur Sharma, Psychologist, SGRC. *Nupur*
8. Mr. Ramesh Kumar, Sr. Admin Officer. *Ramesh*
9. HoD, B-Ed SE (ASD) for Elected Student Representative (1<sup>st</sup> & 2<sup>nd</sup> Year). *[Signature]*
10. HoD, B-Ed SE (ID) for Elected Student Representative (1<sup>st</sup> & 2<sup>nd</sup> Year). *[Signature]*
11. HoD, B-Ed SE (LD) for Elected Student Representative (1<sup>st</sup> & 2<sup>nd</sup> Year). *[Signature]*
12. HoD, B-Ed SE (HI) for Elected Student Representative (1<sup>st</sup> & 2<sup>nd</sup> Year). *[Signature]*
13. HoD, B-Ed SE (VI) for Elected Student Representative (1<sup>st</sup> & 2<sup>nd</sup> Year). *[Signature]*



*[Handwritten signature]*  
20/11/2015